



## RESPONSIBLE AUTHORITY RESPONSE TO LICENSING APPLICATIONS

### RESPONSIBLE AUTHORITY– Licensing

<b>Name and Address of Applicant</b>	Sunset Lodge Weddings Ltd
<b>Premises</b>	Ty Cae Brith Farm, Troed y Rhiw Rd, Mynyddislwyn, NP11 7 BB

<b>Your Name</b>	Annette Dicks <b>Date:</b> 4 <sup>th</sup> September 2023
<b>Job Title</b>	Assistant Licensing Manager
<b>e.mail Address</b>	dicksa@caerphilly.gov.uk
<b>Contact Telephone Number</b>	01443 866750

<b>Which of the four Licensing Objectives does your representation relate to?</b>	✓
<b>The Prevention of Crime and Disorder</b>	✓
<b>Public Safety</b>	✓
<b>The Prevention of Public Nuisance</b>	✓
<b>The Protection of Children from Harm</b>	

<p><b>Please outline the reasons for your Representations</b></p> <p>The application submitted is for a premises licence for the provision of alcohol, regulated entertainment (where exemptions do not apply) and late-night refreshment in relation to 2 areas i.e., the Lodge and Marquee, the latter of which is for seasonal use only between the months of May and September.</p> <p>Following receipt of the application I attended a joint site visit with fellow Responsible Authorities from the Police, Fire Service and Environmental Health on 16<sup>th</sup> August to discuss the application and the measures included within the operating schedule to promote the licensing objectives.</p> <p>My representations are therefore based upon the information included within the application and discussions held at the site visit. It is my understanding that the Marquee will operate on a seasonal basis only and will accommodate no more than 150 persons subject to relevant risk assessments. From my discussions with Mrs Hobbs during the site visit I was advised that the Lodge would accommodate no more than 45 persons.</p>
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Having considered the application, I would not object to the application but would support my fellow Responsible Authorities in relation to their representations submitted. These measures together with those provided by the applicant will assist in monitoring customers behaviour, noise prevention and public safety.

In making my representations, I have also taken into consideration that there have not been any complaints received by both Police and Environmental Health in relation to the Lodge (currently known as the Dog House), since its premises licence was granted in July 2021. Similarly, the Licensing Department are unaware of any complaints regarding its use, until a recent application for a variation of the licence was submitted. In addition, 4 recent temporary event notices for the use of the marquee have not generated any complaints.

Whilst the applicant has provided a 30-minute period in relation to the closing of the premises, the Licensing Authority would advocate in line with the Council's Statement of Licensing Policy, to include a condition to this effect to assist in the gradual dispersal of customers.

The location of this premises is in a rural area with a lack of public transport available and it is acknowledged that customers will have to rely on their own vehicles or make transportation arrangements with private companies, prior to the event. The applicant has suggested within his operating schedule that if a customer is requested to leave or escorted from the premises, they may be offered a lift. However, to facilitate this arrangement, a licensed vehicle for hire and reward would need to be in place and customers would have to be transported via a licensed taxi. To ensure that customers are transported safely, the Licensing Authority would advocate that information in relation to transportation is a condition of the hiring agreement so that the hirer is aware of the location and the lack of public transport.

Clarification should also be sought from the applicant in relation to the times taxis are arranged for pick up. The applicant has stated that this would be no later than 23:30. These times, in some instances do not accord with the proposed operating hours. Similarly, the applicant has stated within his Noise Management plan attached to the representations submitted by Environmental Health, that the Marquee will only be available for private hire and open on a Friday and Saturday. This is not mentioned within the application, and if granted would also be available Sunday to Thursday. The applicant should therefore clarify this issue.

<b>What conditions could be added to the licence to remedy your representation</b>	The premises shall be cleared of customers within 30 minutes of the last supply of alcohol on any day.
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**N.B.** If you make a representation you will be expected to attend the Licensing Sub-Committee and any subsequent appeal proceeding.

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<b>that the Licensing Sub-Committee could take into account</b>	The premises licence holder or other competent person shall ensure that customer transportation has been arranged and details provided prior to the event taking place, as part of the hiring agreement.
<b>Are you prepared to discuss these representations with the applicant by way of mediation?</b>	Yes

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